

Hi everyone,

Welcome back to school for 2017. I know it's the first day back, but with the Pukerua Bay Village Fair (Gala) only 6.5 weeks away, the fundraising committee want to get you thinking about getting involved in this fantastic school event. The date has been confirmed for **SATURDAY 18th MARCH**, so please mark it in your calendars now if you haven't done so already.

The Gala is the cornerstone of the fundraising for the year - consistently raising around **\$28,000** - with every cent of this going towards providing resources, activities and support to **YOUR CHILDREN** 😊 Without this extra money much of the 'fun', 'innovative' and 'nice to have' initiatives in the school would not continue to happen. We want to keep our school at the top of its game and hope you do too.

We need three things from every family in the school in order to make our Gala a success:

1. Selling Raffle Tickets
2. Supplies (costing around \$10-15)
 - a. One baking grocery item per child (as allocated to your child's class)
 - b. One general grocery item per child for our grocery trolley raffle
 - c. A cake for our Cake Stall
 - d. Optional – any surplus craft supplies you think could be useful for our craft makers
3. **YOUR TIME!!!!!!** 😊

We know your time is precious and we really, really appreciate all the help our wonderful parents give to the Gala every year. For those of you who don't know, or who may have forgotten, we have a dedicated Gala committee who are toiling behind the scenes to get this fantastic annual event up and running. These amazing people put in a *minimum* of 40 hours of their personal time starting with the planning in November going through to the March event. To support their hard work, all we ask from you is **TWO** hours of your time on the day and, hopefully, one or two other support events such as craft nights, sorting, sweets making or helping for the collection days. **HOWEVER**, the added bonus is that 99% of the time all this 'work' is actually a lot of fun!!!! So please take a look at the list below and sign up to help out with a few things.

THINGS YOU CAN HELP WITH:

Sponsorship or Donations

Do you own or work for a business that would like to sponsor a stall in return for some great advertising? Or do you work somewhere that might be able to donate goods or services for our raffle/best bids? All these things greatly contribute to the success of the gala, so if you think you might be able to help in this capacity, please contact kylielyne@vodafone.net.nz to discuss.

Craft Nights: 7.30 – 9pm

The craft nights are a fun get together where you help with making one or two designated crafts. There will be a craft leader, so it's easy – all you have to do is show up and follow their instructions. Refreshments are provided as well as fun chatting with other parents.

Craft Mornings: 9 – 11am

For those of you who can't make a night-time activity, but have time during the day, the craft mornings are for you! Held at someone's house in Pukerua Bay, you will be part of a small group of helpers putting together some easy crafts to sell at the craft stall.

Sorting Nights: 7.30 – 9pm

The sorting nights are pivotal for the Gala as we are very lucky to have A LOT of stuff donated for us to sell on the day. However, it all needs to be sorted first! Come along and help sift through the treasures and get them ready to sell on the day. Takes place in the school hall and refreshments will be provided.

Sorting Mornings: 9am-12pm

Same deal as the sorting nights, but for those of you whom morning's suit better. Drop the kids off at school and then stay on for a few hours to help sort our Gala wares!

Collection Days 9am – 1pm

Our Gala is hugely supported by the local Pukerua Bay community and to help facilitate that we arrange two big collection days. We have trucks, vans and trailers galore all trekking to every household in the Bay to collect unwanted items. It is then dropped back to the school hall for an initial sort. So we need drivers, heavy lifters, people with vans or trailers and sorters on these days. A BBQ will be provided and all Year 7 and 8 students are also expected to attend to help as runners. A fun morning that really exemplifies the school spirit. If you haven't come along to a collection day before, make this year your first time. The more the merrier!

Sweets Making

The final week before the Gala is our sweets making week. Are you a master fudge maker or awesome at making tempting treats? Don't worry, all ingredients and recipes will be provided, we just need you to offer your time to make a zillion batches of sweets for our stall! Did you know that our sweet stall makes over \$1000 on the day? That's a lot of fudge!!! If you can help with this, let us know on the form attached.

On the DAY!!!!

Well, where do I start? The Gala day is HUGE! We need people, people and more people to make this as fun, exciting and profitable an event as usual. In order to make the day as successful as possible and keep having the same high quality food, entertainment and stalls, here is an idea of the people resources we need on the day:

Setting up helpers			8
Packing up helpers			10
	Morning Shift	Afternoon Shift	
Food Court	15	15	30
Cake Stall	3	3	6
Sweets Stall	3	3	6
Café	3	3	6
Fairy Dell	6	6	12
Books	4	4	8
Toys	3	3	6
Bric A Brac	3	3	6
Clothing	5	5	10
Sporting & Electrical	3	3	6
Large Furniture	3	3	6
Best Bids	1	1	2
Entertainment	10	10	20
Crafts	3	3	6
TOTAL			148

Yes, that's right – 148! And in case you haven't run the numbers in your head yet, that is more people than we have at our wonderful little school ☺ But thankfully you don't need to worry about that – that's our job! So leave that dilemma with us and you just need to volunteer to help for one of the shifts.

Let's all make this Gala the best one yet!!!!

THANK YOU IN ADVANCE!! ☺

The Pukerua Bay School Fundraising Trust

Any queries can be directed to Tanya Fulcher (tanyafulcher@gmail.com).

Please fill in & return this form to the school office by **Monday 13th February**.

Get your form back early as the stall allocation will be done on a first in, first served basis.

Please note: If we don't receive a form, we will be following up by phone.

NAME: _____

PHONE: _____

EMAIL: _____

1. Please sign up for one shift below, listing your 1st, 2nd and 3rd choice of stall.
Even better, sign up one shift for Dad and one for Mum!

I would like to be rostered on for:

WHAT	TIME	YES, SIGN ME UP!!
Gala Set up	8.30 – 11am	
Shift One	11am – 1pm	
Shift Two	1pm – 3pm	
Split Shift (Food Court Only)	12 – 2pm	
Gala Pack Down	3 – 5pm	
Don't Mind! Put me on when you need me ☺		

My preferred choice of stall to help on is:

FIRST	SECOND	THIRD	DON'T MIND – HAPPY TO GO WHERE NEEDED ☺

STALLS: Food Court / Café / Cakes / Sweets / Fairy Dell / Crafts / Entertainment* / Toys / Bric A Brac
Books / Clothing / Sporting & Electrical / Large Furniture / Best Bids

*(includes supervising activities like bouncy castle, crockery smash etc and taking payment. You will not be required to sing and dance ☺)

2. And please sign up to help out with one or two (or more!) of our other fun support activities:

ACTIVITY	YES, SIGN ME UP!
Craft Night – Tues 14 th Feb	
Craft Night – Thu 23 rd Feb	
Collection Day 1 – Sun 27 th Feb	
Collection Day 2 – Sat 4 th Mar	
Sorting Night – Wed 1 st Mar	
Sorting Night – Thu 9 th Mar	
Sorting Night – Tue 14 th Mar	
Sorting Morning – Mon 6 th Mar	
Sorting Morning – Fri 10 th Mar	
Sorting Morning – Wed 15 th Mar	
Making Sweets (Fudge, Coconut Ice) – week of 13-17 Mar	
Please contact me about Sponsorship/Donations (circle one)	

